



# Kimberley Primary School

## Subject Policy for English: Handwriting

### In the foundation unit (F1, nursery)

A pre-cursive style is taught and good practice modelled to the children. Children are encouraged to use a wide variety of writing implements, including pencils, crayons, paint, pens etc, but for specific planned handwriting activities, Hand Hugger triangular pencils are used. This is continued until the core letter shapes are secure. A wide and varied approach to teaching handwriting includes such activities as “air” and “body” writing, whiteboards, chalkboards and writing in salt/sand. Teachers also use the interactive whiteboard to pre-record letters/practise handwriting as a modelling tool for correct formation.

Evidence of work is collected through photographs, observation notes, displays, weekly name writing and photocopies of writing.

Children’s pencil grip is corrected when necessary.

### Foundation unit (F2, reception)

The curriculum continues to be based on the Early Years Foundation Stage Curriculum and pupil learning takes place in the much the same way as nursery. Children continue to use Hand Hugger triangular pencils in a pre-cursive style. Children’s pencil grip is corrected when necessary.

The reception children continue to have access to a number of varied handwriting activities, but also do daily handwriting. This is recorded on whiteboards, in personal organisers or on lined sheets in a Handwriting folder.

A pre cursive style is taught and used.

### Key stage 1

Children are taught how to join the letters. At Kimberley Primary School, we join all our letters except x. We do not teach the children the full cursive style. Children use a thin handwriting pencil.

### In Key Stage 2

Handwriting is an integral part of learning. Children are reminded of correct letter formation and methods of joining letters in handwriting sessions and in the wider curriculum.

The teaching practises and approaches used throughout EYFS and KS1 are continued in KS2.

Children will have the opportunity to use a handwriting pen on occasions.

## Policy Details

- When teaching all handwriting, letter formation starts at the top and begins with a down stroke
- t and f start at the same height (they are 3 /4 sized letters)
- Joining is taught, starting at key stage 1 when appropriate
- The top diagonal line of the k is the same height as an e in the lower case form
- For capital A, H, E and F, I, J etc the verticals are drawn before the horizontals
- For E, the order of the horizontal lines is top, bottom, middle
- For I, the order of the horizontal lines is top then bottom

### Handwriting Letter Formation

A B C D E F G H I J K L M N  
O P Q R S T U V W X Y Z

a b c d e f g h i j k l m n  
o p q r s t u v w x y z

ab bo ci do es fa fi gh go hi  
he il io jo ja ka lo il mo  
na op ph qu re ro sm st ta  
th ut uo vi wo wh ye ya za

The quick brown fox jumped over the lazy dog.

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